

Bagaimana untuk melampirkan "folder ATAU fail individu dan gambar" dalam DMS data

1. Pilih DMS



2. Pilih kandungan DMS (spt: air keroh customer)



3. Klik nama yang anda mahu untuk memasukkan fail

	NAMA	NOMBOR TELEFON BIMBIT	EMEL
<input type="checkbox"/>		60, 60, 60	
<input type="checkbox"/>	alvin tan	60123000000	gbs@gmail.com

4. Pilih "Attachment"

air keroh customer: alvin tan

Balik | Mengedit Terperinci | Information Kereta | Informasi Policy | Maklumat Lesen | Tarikh Penting | Attachment | Refresh | penyimpanan

Jenis	Syarikat	Memuat naik Kac
Nombor Rujukan		
Nama Syarikat	alvin tan	
Nombor Pendaftran Syarikat		
Penjaga	kkkl	
Nombor Telefon Bimbit	60123000000	
EMEL	gbs@gmail.com	
URL		
Jawatan		

5. Pilih "New Attachment"

A screenshot of a web-based application interface titled 'air keroh customer: alvin tan'. The top navigation bar includes links for 'Balik', 'Master Info', 'Information Kereta', 'Informasi Policy', 'Maklumat Lesen', 'Tarikh Penting', 'Attachment', 'Refresh', and 'Attachment Info'. Below this is a dark blue header bar with the text 'New Attachment | Padam'. The main content area shows a table with one row. The first column contains a checkbox, and the second column contains the text 'FILE / FOLDER NAME'.

6. Anda boleh memilih fail yang sudah berada dalam storage atau upload dari computer. Jika anda memilih fail dari storage sama ada memilih keseluruhan folder atau fail individu / gambar,. Untuk mengesahkan, klik " Insert Attachment "

A screenshot of a 'Select Storage' interface titled 'Ruang penyimpanan: Select Storage'. The top navigation bar includes a link for 'Laman Utama'. The main content area shows a table with two rows. The first row has a checked radio button next to a yellow folder icon and the text '2014 chinese new year card'. The second row has an unchecked radio button next to a yellow folder icon and the text '2014 christmas ecard'. Arrows point from the text 'dipilih' in step 7 to the checked radio button and the folder icon.

7. Folder fail akan melampirkan kepada rekod data yang dipilih

A screenshot of the 'New Attachment' interface, identical to the one in step 5 but with a different row. The table now shows two rows. The first row has a checked checkbox next to a yellow folder icon and the text '2014 chinese new year card'. The second row has an unchecked checkbox next to a yellow folder icon and the text '2014 christmas ecard'.